



**GOVERNMENT OF INDIA
MINISTRY OF PETROLEUM & NATURAL GAS
(EXPLORATION DIVISION)**

Shastri Bhavan
New Delhi-110001

Ref. No. O-19025/3/2008 ONG-D-V

Dated: March 20, 2012

To,
The Director General,
Directorate General of Hydrocarbons,
IODB Bhawan, Plot No.2, Sector-73,
Noida, U.P.

Sub: Approval / Signature on Minutes of Management Committee Meetings

Sir,

I am directed to refer to subject cited above and to say that the issue regarding order in which minutes of Management Committee (MC) meeting has to be signed by MC Members, has been examined in the Ministry. The matter was examined in reference to a letter dated 9th March, 2012 received from Cairn Energy India PTY Limited (CEIL) wherein they have sought the approval / signatures of the representatives of Government Nominee from Ministry of Petroleum & Natural Gas (MoP&NG) in respect of Minutes of Management Committee Meeting held on 10th June, 2011 in respect of Ravva Production Sharing Contract.

2. In the above context, CEIL has submitted that ONGC has been advising the operator to obtain the signatures of all partners and MoP&NG prior to submitting the minutes to the Chairman of MC i.e. CMD of ONGC for obtaining his approval / signature.

3. In this regard, the competent authority in this Ministry has decided that in respect of all minutes / resolution wherein the approval / signature of the Government Nominee is required to be obtained, the minutes / resolutions is to be submitted to MoP&NG after signatures of the representatives of Government Nominee from DGH, ONGC / OIL and the contractor. It is to be noted that the representatives of Government Nominee from MoP&NG would be final signatories to the Minutes / Resolutions of the Management Committee / ONGC / OIL may be informed accordingly.

(K. K. Sharma)
Under Secretary to the Govt. of India
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Copy to:
Shri K. V. Rajan, Vice Chairman, Corporate Advisory Board, CEIL.

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