

P-17011/01/2022-LPG (E-43573)
Government of India
Ministry of Petroleum & Natural Gas

Shastri Bhawan, New Delhi
Dated: 10th October, 2023

To

Chairman/CMD
IOCL/BPCL/HPCL

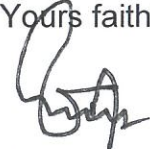
Subject: Scheme for release of grant to support LPG connections to Women under Pradhan Mantri Ujjwala Yojana (PMUY)

Sir,

In continuation to letters of even number dated 21.09.2023 & 03.10.2023 on the above mentioned subject, I am directed to forward herewith the Standard Operating Procedures (SoP) & revised format for 14-point declaration form for distributing additional 75 lakh LPG connections under Pradhan Mantri Ujjwala Yojana (PMUY). It may be ensured that the application forms are also available in respective regional/vernacular language.

Encl: As above

Yours faithfully,



(Ashish Kumar Agrawal)
Under Secretary to the Govt. of India,
Tel :- 011 2338 5420

Copy- DG-PPAC, for kind information please

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Encl
A.R.T
10/10/23

SOP for release of additional 75 lakh LPG connections under Pradhan Mantri Ujjwala Yojana (PMUY)

1. Eligibility: The eligibility criteria and the documents required to be provided by the applicant are given below:

Sub-Categories/ Eligibility Criteria	Documentation Required
Adult woman belonging to any of the following categories. <ol style="list-style-type: none">1. SC Households2. ST Households3. Pradhan Mantri Awas Yojana (Gramin)4. Most Backward Classes5. Antyodaya Anna Yojana (AAY)6. Tea and Ex- Tea Garden tribes7. Forest Dwellers8. People residing in Islands and River Islands9. SECC Households (AHL TIN)10. Poor Household as per 14-point declaration	<ol style="list-style-type: none">1. KYC Form2. Proof of Identity (PoI)3. Proof of Address (PoA)*4. To ascertain Family Composition: Ration Card issued by the state from which application is being made / other State Govt document certifying family composition / Self Declaration *.5. Aadhaar of beneficiary and adult family members appearing in document at Sl. 4.6. Bank Account Number and IFSC

*Self-Declaration - **Only for Migrants**

Note: List of admissible PoA and PoI includes all recognised documents and keeps expanding

2. Financial Assistance:

2.1 PMUY Beneficiaries have an option to take a 14.2 Kg Single Bottle Connection (SBC), 5 Kg SBC or 5Kg Double Bottle Connection (DBC). Government support for 14.2 kg SBC / 5 kg DBC will be ₹ 2200 and for 5 kg SBC will be ₹ 1300 per connection.

2.2 The Government support for LPG connection under the scheme will include cost of Security Deposit of cylinder, Pressure Regulator, Suraksha Hose (1.2 meter), DGCC Booklet and charges for Inspection/installation/demonstration/documentation.

2.3 As per the existing modalities of Ujjwala 2.0, the first refill & stove will also be provided free of cost to Ujjwala beneficiaries by OMCs.

3. Facility for Migrant Families:

Individuals or families moving out of their native places to towns/ cities for reasons like marriage, employment, education etc. will be considered as migrants/ migrant families. The adult women of poor migrant families will be eligible to apply for a PMUY connection. Further, migrant applicants can submit a self-declaration as proof of address and family composition.

4. Modalities for releasing additional connections under PMUY by OMCs:

The modalities for issuing LPG connections to adult women of Poor households under PMUY are given below:

- i. Simplified application form (KYC) to be filled by the applicants to confirm the eligibility as per the eligibility criteria mentioned above.
- ii. In case of migrant families, self-declaration of the migrant status, the family composition and the address proof (as POA) will be given by the applicant as per prescribed format. Aadhaar numbers of all adults mentioned in the family composition must be submitted as well.
- iii. Connection to be released in the name of only an adult woman of the family.
- iv. A woman of the Poor household, who does not have an LPG connection, may apply for a new LPG connection under this scheme by submission of application in the prescribed format. While submitting the application form (KYC), the applicant will also submit the following documents:-
 - a. Address proof (POA)
 - b. Photo ID (POI)
 - c. Bank account details of the applicant

- d. Ration Card/ Government document declaring family composition or Self Declaration (in case of migrants only) and
 - e. Aadhaar details of all the adult family members as mentioned in the Ration card / equivalent Govt. document/ Self Declaration about family as applicable.
 - f. Mobile Number (If Available)
- v. Mobile numbers to be preferably collected from the applicant to ensure all transactional messages go to the registered number only.
 - vi. In case, the applicant is not holding any bank account in her name, then OMCs to coordinate and facilitate for opening of Jan Dhan / Postal /appropriate bank Accounts.
 - vii. In case, the applicant and/or any of her adult family members do not have Aadhaar Card, then OMCs will coordinate with Aadhaar enrolments centres and facilitate for the same.
 - viii. Application process will be through online application/ through CSC/ Helpdesk/ direct submission to the distributor or any other mode as decided by OMCs from time to time.
 - ix. The application details entered through the online portal, CSC, Helpdesk, OMC distributors etc. will flow to the respective OMC portal/CLDP for undertaking the de-duplication exercise electronically.
 - x. Option for e-KYC with Aadhaar based authentication of the beneficiary will be provided. Authentication would be carried out through biometric/demographic/OTP based process in that order of preference.
 - xi. Pre-installation check using the prescribed format will be ensured by the distributor.
 - xii. At least 1 % of connections released under this scheme will be verified by OMC officials.
 - xiii. Provision for 2% expenditure on IEC expenses and Project Management Expenses (which includes the cost of administration, evaluation, technology support etc.) as per prevailing policy.
 - xiv. For settling of PMUY claims raised by OMCs, existing PMUY modalities/guidelines may be followed.

Format of 14-point declaration for poor households
Supplementary KYC Document & Undertaking
(To be submitted along with PMUY KYC Document)
(PS: To be published in vernacular languages)

Name of the Applicant:													
Aadhaar of the Applicant:													

Undertaking for availing LPG connection under Pradhan Mantri Ujjwala Yojna

Dear LPG Distributor,

I, _____ (Name of applicant) daughter/wife of
_____ (Name of Father/Husband) aged ____ (Age of Applicant)
years, _____ resident _____ of

_____ (residential address of applicant), do hereby declare that I and my family members, (as per my family composition) do not possess or meet any of the following exclusion criteria.

Exclusion Criteria:-

1. Motorized 2/3/4 wheeler / fishing boat.
2. Pay professional tax.
3. Own Mechanized 3/ 4-wheeler Agricultural equipment.
4. Dwell in 3 or more rooms with pucca walls and roof.
5. Possess Kisan credit card with credit limit of over ₹ 50,000/-.
6. Own a refrigerator.
7. Household member is a government employee.
8. Own landline phone.
9. Household with non-agricultural enterprises registered with government.
10. Own more than 2.5 acres of irrigated land with 1 irrigation equipment.

11. Any of the members of household earning more than Rs. 10,000 per month.
12. Own 5 acres or more of irrigated land for two or more crop season.
13. Pay income tax.
14. Own at least 7.5 acres of land or more with at least one irrigation equipment.

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief. I undertake that if any of above is found untrue / incorrect / false, the concerned Oil Marketing Company (OMC) would be well within its rights to withdraw the supply of gas /terminate my connection / seize the equipments / recover the subsidy amount transferred to my bank account and that I would have no claim whatsoever against IOCL/BPCL/HPCL for such withdrawal/termination/seizure/forfeiture/recovery.

I hereby declare that the above is read out to me and explained by the distributor / his/her authorized person and I have understood the same.

Name & Signature of the Applicant

Name:
Sign:
Date:
Place:

Certification by Distributor

I confirm having received & verified the photocopies of documents submitted by the applicant against their originals.

Signature & seal of distributor