

M-13017(11)/2/2021-LPG-PNG (Computer No: 37740)

Government of India  
Ministry of Petroleum & Natural Gas  
(LPG Section)

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Shastri Bhawan, New Delhi,  
Dated: 20<sup>th</sup> May, 2021.

To

The Director (Marketing),  
IOCL/BPCL/HPCL,  
Mumbai.

Subject :- Release of 1 crore LPG connections under Pradhan Mantri Ujjwala Yojana (PMUY).

Sir,

I am directed to refer to IOCL's letter No. SL/Ujjwala/01 dated the 30th March, 2021 and subsequent email dated 5th April, 2021 on the above subject and to say that this Ministry has approved the modalities for release of one crore additional LPG Connections under PMUY. A copy of the approved modalities is attached for necessary action.

2. This issues with the approval of the Hon'ble Minister (P&NG).

Yours faithfully,

(Ashish Kumar Agrawal)

Under Secretary to the Govt. of India  
Tel. No. 011-23385420

Encl: A/A

**SOP on release of 1 Crore additional LPG connections under PMUY**

Pradhan Mantri Ujjwala Yojana (PMUY) was launched on 01.05.2016 to provide deposit free LPG connections to poor women. The target beneficiaries were initially selected from the SECC Data (Socio-economic Caste Census of 2011) and the scope was later expanded to more categories to include deprived women in BPL households.

In the earlier phase of PMUY, the target was to distribute 8 Crore LPG connections to women from BPL families and the target was achieved in September 2019, seven months ahead of the target date. The total connections released under the scheme has helped to increase the All-India LPG coverage to 99.8% as on 1.5.21. Further to this, in the Union budget for FY 21-22, provision for release of additional 1 crore LPG connection under PMUY scheme was announced by the Hon'ble Finance Minister of India.

An allocation of 1 crore additional PMUY connections aims to provide deposit-free LPG connections to those poor families who could not be covered under earlier phase of PMUY.

- 1. Eligibility:** The eligibility criteria and the documents required to be provided by the applicant are given below:

Sub-Categories/ Eligibility Criteria	Documentation Required
Adult woman belonging to any of the following categories. <ol style="list-style-type: none"> <li>1. SC Households</li> <li>2. ST Households</li> <li>3. Pradhan Mantri Awas Yojana (Gramin)</li> <li>4. Most Backward Classes</li> <li>5. Antyodaya Anna Yojana (AAY)</li> <li>6. Tea and Ex- Tea Garden tribes</li> <li>7. Forest Dwellers</li> <li>8. People residing in Islands and River Islands</li> <li>9. SECC Households (AHL TIN)</li> <li>10. Poor Household as per 14-point declaration</li> </ol>	<ol style="list-style-type: none"> <li>1. KYC Form</li> <li>2. PoI and PoA</li> <li>3. <b>To ascertain Family Composition:</b> Ration Card issued by the state from which application is being made / other State Govt document certifying family composition / Self Declaration as per Annexure 1*.</li> <li>4. Aadhaar of beneficiary and adult family members appearing in document at Sl. 3.</li> <li>5. Bank Account Number and IFSC</li> </ol>

\*Self-Declaration as per annexure I- Only for Migrants

- 2. Financial Assistance:** Cash Assistance is provided by The Government for each new connection.

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Breakup of the cash assistance is given below:

Sl.	Item	14.2 kg Cylinder (Rs.)	5 kg Cylinder (Rs.)
1	Security Deposit of Cylinder	1,250.00	800.00
2	Security Deposit of PR (Pressure Regulator)	150.00	150.00
3	Suraksha Hose 1.2m	100.00	100.00
4	DGCC Booklet	25.00	25.00
5	Inspection/installation/demonstration/ documentation by the Distributor	75.00	75.00
A	TOTAL (1 +2+3+4+5)	1,600.00	1,150.00
6	Cost of 2 Burners	990.00	990.00
7	Cost of refill at Delhi on 01.05.2021	809.00	298.50
B	Total (6 +7)	1799.00	1288.50
C	Grand Total (A+ B)	3399.00	2438.50
D	Budgetary Support	1600.00	1150.00**
E	Interest Free Financial Loan for Hot Plate and 1 <sup>st</sup> Refill (Option) – To be recovered suitably	1799.00	1288.50

\*\* In case the beneficiary avails a 5kg DBC connections, then the cash assistance claim would be Rs. 1600 and the differential amount of Rs. 350 towards cylinder deposit would be claimed through CSR Fund.

# Cost of single burner stove is Rs. 565/-

**3. Preference to SC/ST:** While releasing PMUY connections, preference will be given to SC/ST Poor families and families residing in areas with lower LPG penetration than the National/state average.

**4. Facility for Migrant Families:**

Individuals or families moving out of their native places to towns/ cities by virtue of marriage, employment, education etc will be considered as migrants/ migrant families. If their family members, residing at the native place, is already having an LPG connection in their household, then too the migrant family can apply for an LPG connection in the place where they have migrated to. In case, the migrant family has an adult female, she will be eligible to apply for a PMUY connection.

**5. Proposed Modalities for releasing additional 1 Crore connection under PMUY submitted by OMCs:**

The modalities for issuing LPG connections to women in Poor households under PMUY is given below:

- i. Simplified KYC form to be filled by the applicant beneficiaries to indicate the eligibility as per the 10 categories mentioned above.
- ii. In case of migrant families, self-declaration of the migrant status, the family composition and the address proof (as POA) will be given by the applicant in **Annexure I**. Family Aadhaar of adults mentioned in the family composition must be submitted as well.
- iii. Connection to be released in the name of only an adult woman of the family.

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- iv. A woman of the Poor household, which does not have an LPG connection may apply for a new LPG connection under this scheme by submission of KYC in the prescribed format. While submitting the KYC application form, the women will also submit the following documents:
  - a. Address proof (POA),
  - b. Photo ID (POI),
  - c. Bank account details of the applicant
  - d. Ration Card/ Government document declaring family composition/ Self Declaration (in case of migrants only) and
  - e. Aadhaar details of all the family members as mentioned in the Ration card or equivalent Govt. document/ Self Declaration.
- v. Applicants under the scheme from Assam and Meghalaya will have to submit Ration Card (issued by the state) or any equivalent document issued by the State Government.
- vi. Mobile numbers to be preferably collected from the applicant to ensure all transactional messages goes to the registered number only.
- vii. In case, the applicant is not holding any bank account in her name, then OMCs to coordinate and facilitate for opening of JanDhan/ Postal bank Accounts.
- viii. In case, the applicant or her adult family member is not having Aadhaar Card, then OMCs to coordinate with Aadhaar enrolments centres and facilitate for the same.
- ix. Application process will be through online application/ through CSC/ Helpdesk/ direct submission to the distributor or any other mode as decided by OMCs from time to time.
- x. The application details entered through the online portal, CSC, Helpdesk, OMC distributors etc. will flow to the respective OMC portal for undertaking the de-duplication exercise electronically.
- xi. Option for EKYC with Aadhaar based authentication of the beneficiary will be provided. The authentication would be carried out through biometric/demographic/OTP based process.
- xii. Pre-installation check using the format given in **Annexure II** will be used by the distributor.
- xiii. At least 1 % of connections released under this scheme to be verified by OMC officials.

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**Self-declaration for Family Composition and Address for release of new connection under PMUY (for Migrant only)**

1	Name:				
2	Aadhaar Number:				
3	Spouse's Name:				
4	Father's Name:				
5	<b>Address:</b> House Number/ Flat Name: <span style="float:right;">Floor Number:</span> Housing Complex Number: <span style="float:right;">Landmark:</span> Street Name/ Road Name: <span style="float:right;">Area / Post Office:</span> Village/ Town: <span style="float:right;">PIN:</span> Panchayat: <span style="float:right;">Mobile. No :</span> Block/ Sub-District: District: State:				
Sl	Name of the beneficiary /Name of family members	Aadhaar No	Relationship	Gender	DOB as per Aadhaar
1					
2					
3					
4					
5					
6					
7					
<p>I declare that the family members mentioned above are staying with me at the afore-mentioned address and we do not have any LPG connection at the address mentioned here.</p> <p>I declare that my native place of residence and current address are different.</p>					
Signature/ LTI of the Applicant					
Verified by distributor (Signature)					

ANNEXURE II

Date:

Mechanics Pre- Installation check of Customers Premises for LPG connection.Name and Address of the Distributor:

Consumer Name:

Address:

Mobile No:

Consumer's KYC no:

I, \_\_\_\_\_, have on date \_\_\_\_\_ visited the customers premises at the above-mentioned address and have carried out the following Inspections.

- |   |          |
|---|----------|
| 1) Whether the Applicant stays at the address provided by the applicant and Is correct as per his declaration | YES / NO |
| 2) The Household has an LPG connection of any OMC   | YES / NO |
| 3) Whether the Applicant has a separate Kitchen   | YES / NO |
| 4) Whether the Kitchen is safe for LPG Installation? that is roof and walls are Not of flammable material     | YES / NO |
| 5) Whether the Kitchen has a Platform for placing LPG Stove   | YES / NO |

Signature / LTI of Applicant

Name and Signature of Mechanic

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Consumer Details		Migrant : Yes		No			
a)	Name of Applicant Ms / Mrs (as per Aadhaar)					b)	Date of Birth
1	First Name					D	D
2	Middle Name					M	M
3	Last Name					Y	Y
4	Aadhaar					Y	Y
5	Mobile						
Caste		SC	ST	Others			
b)	Address for LPG connection / Contact Information						
1	Proof of Address ( POA) category Code*	P	O	A	Mobile No.		
2	House/ Flat #, Name				Floor No		
3	Housing Complex/Building				Land Mark		
4	Street/Road Name				Area/post office name		
5	City / Town				Pin code		
6	Village / Panchayat						
7	Block / sub district				Email ID		@
8	District						
9	State						
c)	Details of all Household members aged above 18 yrs as per ration card /any other state specific document authenticating Family members other than the Applicant (consisting of people living together in a dwelling unit having common kitchen)/ Self Declaration (in case of Migrant only)						
Sno	Relationship with Applicant	Name			Gender(M)	Aadhaar Number ( Attach copy of Aadhaar card)	Signature towards consent of using aadhaar
1							
2							
3							
4							
5							
6							
e)	PARTICULARS OF MY BANK ACCOUNT (attach copy of passbook/ bank statement/ cancelled cheque having name of account holder,A/C No. and IFSC code printed on it) #						
1	Name in Bank Account						
2	Bank Name						
3	Branch Name				4. IFSC Code		
5	Bank Account Number						
e)	Ration Card/any other state specific document authenticating Family members details/ Self Declaration (in case of Migrants) ( attach a copy of ration card/state specific document/ Annexure I (in case of migrants)						
1	State of Issue						
2	Ration card Number/ State specific document Number						
f)	14 point declaration duly signed by beneficiary enclosed with KYC	Yes		No			
g)	Migrant certification (Annexure I)	Yes		No			
Equipment Selection ( Tick the appropriate box/ boxes)							
1	Type of LPG cylinder desired ( select the desired Equipment)	5 kg cylinder		14.2 kg cylinder			
2	Loan Option	1 - Burner		2 - Burner		LPG Refill	
3	Loan Taken and Undertaking enclosed?	Yes		No			
Details Of Pradhan Mantri Ujjwala Yojna				* List of POA documents			
a) Under Pradhan Mantri Ujjwala Yojna free LPG connections are provided by Oil Marketing Companies (OMCs) to the women belonging to the Below Poverty Line (BPL) households.				Aadhaar (UID)-POA01			
b) The scheme provides cash assistance to cover the cost of Security Deposit of cylinder, Pressure regulator, cost of DGCC, Suraksha hose and installation & administrative charges.				Passport-POA02			
c) On successful verification & confirmation of non existence of PDS LPG connection at your premises, LPG connection may be released to you subject to applicable terms & conditions.				Passbook/Bank Statement.-POA03			
				Ration Card/NFS Card-POA04			
				Driving Licence-POA05			
				Voter ID-POA06			
				Passbook/Post Office Account Statement-POA07			
				Water bill (issued in the last 3 months)-POA08			
				Electricity Bill (issued in the last 3 months)-POA09			
				Property Tax Receipt (issued in the last 1 year)-POA10			
				Insurance Policy-POA11			
				Signed Letter on letterhead comprising photograph issued a bank-POA12			
				Photo ID comprising address/Signed Letter comprising photograph issued by a recognised educational institution-POA13			
				Arms Licence-POA14			
				SSLC Book comprising photograph-POA15			
				NREGS Job Card-POA16			
				Freedom Fighter Card-POA17			
				Bhamashah Card/ Jan Aadhaar Card-POA18			
				Kissan Passbook-POA19			
				Registered Lease/Sale/Rental Agreement-POA20			
				Department of Posts issued Address Card comprising photograph-POA21			
				State Government issued Caste and Domicile Certificate comprising photograph-POA22			
				State/Union Territory Governments/Administrations issued handicapped medical certificate or Disability ID Card-POA23			
				Government issued Marriage Certificate comprising address-POA24			
				Self-Declaration (for Migrants only) POA25			

Paste your photo here

Dear LPG Distributor,

I \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ Age \_\_\_\_\_ years, resident of \_\_\_\_\_ desire to take domestic LPG

connection in my name and affirm as under :-

a) I here by confirm that, the information furnished in this form is correct and nothing material has been concealed and I understand that, false information, if any will attract punishment under Indian Penal Code.





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## Supplementary KYC Document &amp; Undertaking

(To be submitted along with PMUY KYC Document) (PS: To be published in vernacular languages)

Name of the Applicant:													
Aadhaar of the Applicant:													

**Undertaking for availing LPG connection under Pradhan Mantri Ujjwala Yojna.**

Dear LPG Distributor,

I \_\_\_\_\_ daughter/wife of \_\_\_\_\_ Age \_\_\_\_ years, resident of \_\_\_\_\_ do hereby declare that I and my family members as per my family composition at the given address do not possess or meet any of the following exclusion criteria which will disqualify my application for LPG Connection under PMUY.

**(14-point Declaration)**

- |   |   |
|---|---|
| 1. Motorized 2/3/4 wheeler / fishing boat.                                      | 2. Paying professional tax.   |
| 3. Own Mechanized 3/ 4-wheeler Agricultural equipment.                          | 4. Dwelling in 3 or more rooms with pucca walls and roof.                             |
| 5. Possess Kisan credit card with credit limit of over Rs. 50,000/-.            | 6. Owns a refrigerator.   |
| 7. Household member is a government employee.                                   | 8. Owns landline phone.   |
| 9. Households with non-agricultural enterprises registered with government.     | 10. Owns more than 2.5 acres of irrigated land with 1 irrigation equipment.           |
| 11. Do not have any member of household earning more than Rs. 10,000 per month. | 12. 5 acres or more of irrigated land for two or more crop season.                    |
| 13. Paying income tax.  | 14. Owning at least 7.5 acres of land or more with at least one irrigation equipment. |

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake that if found untrue or incorrect or false, the Oil Company would be within its rights to withdraw the supply of Gas/Terminate the connection/seize the equipment's /forfeit the security deposit recover full loan amount if availed , subsidy amount for refill transferred and that I would have no claim whatsoever against IOCL/BPCL/HPCL for such withdrawal / termination/seizure / forfeiture/recovery

I hereby declare that the above is read out to me and explained by the distributor / his/her authorized person and I have understood the same.

**Name & Signature of the applicant**

Name .....

Sign .....

Date .....

Place .....

**Certification by distributor**

I confirm having received & verified the photocopies of documents submitted by the applicant against their originals.

**Signature & seal of distributor**